

CLEO: EXPO 2012

Key Contacts

CO-SPONSORS

[APS/Division of Laser Science](#), [IEEE Photonics Society](#), [The Optical Society \(OSA\)](#)

Exhibit Management

The Optical Society - 2012 Massachusetts Ave., NW, Washington, DC 20036

- Melissa Lanham - Exhibitor Operations – cleoexhibits@osa.org or +1 202.416.1928
- Cathryn Wanders – Registration Manager – cleoregistration@osa.org or +1 202.416.1972
- Crystal Krason – Corporate Account Manager – ckraso@osa.org or +1 202.416.1428
- Tom Markusson – Senior Manager, Corporate Development – tmarkusson@osa.org, or +1 202.416.1988
- Sia Mullen – Exhibit Sales Administration – cleoaccounts@osa.org or +1 202.416.1942 or Skype: osa.exhibit.accounts
- Angela Stark – Communications Director – mediarelations@osa.org or +1 202.416.1443
- Customer Service – +1 202.416.1907 or <http://help.osa.org>

MANAGEMENT VENDORS

Housing

Travel Planners, Inc.

381 Park Avenue South

New York, NY 10016

Phone: +1 800.221.3531 or +1 212.532.1660

Fax: +1 212.779.6128

Email: cleo@tphousing.com

Facility

The San Jose Convention Center

150 West San Carlos Street

San Jose, California 95110, United States

Toll Free: +1 408.792.4194

Website: <http://sanjose.org/meetings/index/index.php>

*Refer to the General Information for shipping addresses and information.
The above facility address is for **directional purposes** only.*

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Exclusive Services

CLEO: Expo Show Management has appointed the following official contractors to provide exclusive services for CLEO: Expo 2012. **Exclusive means you may not use any other company to provide that service.**

Catering

Jennifer Smith
San Jose Convention Center
408 Almaden Boulevard
San Jose, CA 95110
Phone: +1 408.792.4516
Fax: +1 408.277.3535
E-mail: jsmith@sanjose.org
Web Site: www.sanjose.org

Plumbing / Gas / Air

Karen Bruno
J & D Plumbing
1728 Ocean Avenue #232
San Francisco, CA 94112
Phone: +1 650.728.7099
Fax: +1 650.728.7336
Email: jdplumbing@sbcglobal.net

Booth Cleaning / Decorator / Service Contractor / Drayage (Material Handling) / Rigging / Truss & Lighting Labor

Hargrove
One Hargrove Drive
Lanham, MD 20706
Phone +1 301.731.2503 or +1 301.306.4627
Fax: +1 301.731.5438
Email: customerservice@hargroveinc.com
Web: www.hargroveinc.com/servicemanuals

Security

Coming Soon!

Electrical Services

Mary Ellen Chapdelaine
Edlen Electrical Exhibition Services
129 Sylvester Road
South San Francisco, CA 94080
Phone: +1 650.316.8873 or +1 800. 753. 3536
Fax: +1 650.225.0950
Maryellen@edlen.com
www.edlen.com

Telecommunications / Internet / Phone

Mike Sodergren
Streamline Communications
1250 Oakmead Parkway, Suite 210
Sunnyvale, CA 94085
Phone: + 1 408.437.7730
Fax: +1 408.271.6281
msodergren@streamlinecom.com

Recommended Services

You may find the following list of recommended services helpful when making plans for CLEO: Expo. Refer to the previous page for a description and listing of "Exclusive Services."

Audio Visual / Computer Rental

Production Resource Group (PRG)
Trade Show Services
1053 Willingham Drive
Atlanta, GA 30344
Phone: +1 404.214.4800 or +1 888.844.4225
Fax: +1 404.214.4801
Email: tradeshows@prg.com
Web: <https://orders.prg.com>

Booth / Event Insurance

John Buttine Inc. Insurance
Phone: +1 212.697.1010, EXT 49 or +1 800-964-4454 ext 49
Email: kar@buttine.com
Web: www.buttine.com/eventExhibitor.html

Car Rental

Avis Rent-a-Car
Phone: +1.888.754.8878
Avis Worldwide Discount #D004076
Web: www.avis.com

Convention & Visitor's Bureau

San Jose Convention & Visitors Bureau
408 Almaden Blvd.
San Jose, CA 95110
Phone: +1 408.295.9600 or +1 800.726.5673
www.sanjose.org

Exhibit Personnel / Models / Spokespersons

Judy Venn & Associates
Phone: +1 714.957.8300
Email: info@judyvenn.com
Web: www.judyvenn.com

Furniture (Specialty) / Labor

Hargrove, Inc.
One Hargrove Drive
Lanham, MD 20706
Phone: +1 301.731.2503 / +1 301.306.4627
Fax: +1 301.731.5438
Email: customerservice@hargroveinc.com
www.hargroveinc.com/servicekits

Lead Retrieval Rentals

Showcare
201-2770 14th Avenue
Markham, ON L3R 0J1 Canada
Phone: +1 905.968.3096 / +1 888.892.0745
Fax: +1 905.479.9404
Email: leads@showcare.com
www.showcare.com/exhibitors

Photography

Coming Soon!

Plant & Floral

TLC National Plant Rental
PO Box 54962
Atlanta, GA 30308
Phone: +1 770.507.6777 or +1 800.852.0023
Fax: +1 770.474.4676
Email: plant@tlc-florist.com
www.tlc-florist.com

Shipping – Domestic Air

STS Air Cargo
Phone: +1 800.692.6116
Fax: +1 650.355.7194
Email: stsair@stsair.com
Web: www.stsair.com

Shipping – Domestic Ground

Hargrove Logistics
One Hargrove Drive
Lanham, MD 20706
Phone: +1 301.306.4620 or +1 888.790.9792 x4620
Fax: +1 301.306.4677
Email: logistics@hargroveinc.com
Web: www.hargroveinc.com

Shipping – International (Import Services)

TWI Import Services
4480 South Pecos Road
Las Vegas, NV 89121
Phone: +1 702.691.9000
Fax: +1 702.691.9065
Email: kbarrieault@twiglobal.com
Web: www.twiglobal.com

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Who to Contact if You:

<ul style="list-style-type: none">• Need a copy of an invoice or information about your booth/sponsorship/advertising payment.• Need to change the primary contact of your company record.	Sia Mullen – cleoaccounts@osa.org , +1 202.416.1942 or Skype: osa.exhibit.accounts
<ul style="list-style-type: none">• Need to make submit or make a change to the Buyers' Guide description for your company.• Have questions about booth set-up times, shipping addresses or other logistical issues.	Melissa Lanham – mlanham@osa.org or +1 202.416.1928
<ul style="list-style-type: none">• Want more information on developing a customized sponsorship.	Tom Markusson – tmarkusson@osa.org or +1 202.416.1988
<ul style="list-style-type: none">• Have to make a change to your registration badges.	OSA Customer Service – http://help.osa.org or +1 202.416.1907
<ul style="list-style-type: none">• Want to obtain the attendee list.	Cathryn Wanders – cwande@osa.org or +1 202.416.1972
<ul style="list-style-type: none">• Want to maximize your exposure by promoting your exhibit and products via CLEO: 2012's official social media sites.	Dominique Smith – dsmith@osa.org
<ul style="list-style-type: none">• Have questions about the CLEO Exhibitor LinkedIn Group.	Tom Markusson – tmarkusson@osa.org or +1 202.416.1988

Not sure who to call?

When in doubt, you can always contact Exhibit Operations at +1 202.416.1928 or cleoexhibits@osa.org, and we will point you in the right direction.